

## DECISION SHEET

### COUNCIL BUDGET - TUESDAY, 5 MARCH 2019

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Council and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Council or seek further instructions from the Council.

	Item Title	Council Decision	Services Required to take action	Officer to Action
1	<b><u>Determination of urgent business</u></b>	<b><u>The Council resolved:</u></b> No urgent business		
2	<b><u>Determination of exempt business</u></b>	<b><u>The Council resolved:</u></b> No exempt business		
3	<b><u>Declarations of Interest</u></b>	<b><u>The Council resolved:</u></b> to note the declarations of interest which will be recorded in the minute.		
4(a)	<b><u>Council Delivery Plan 2019/20 - COM/19/200</u></b>	<b><u>The Council resolved:</u></b> (i) to note the content of the Council Delivery Plan 2019/20; and (ii) to instruct the Chief Executive to realign any of the delivery commitments set out in the Delivery Plan that may be required, as a result of any potential Council budget decisions, to meet Council's instructions.		
4(b)	<b><u>General Fund Revenue Budget 2019/20 to 2023/24; and General Fund Capital Programme 2019/20 to 2023/24 - RES/19/201</u></b>	<b><u>The Council resolved:</u></b> <b>Balance Sheet Recommendations</b>  (i) to note the projected balance sheet		

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		<p>position including the reserves as at 31 March 2019, shown at Appendix 1 of the report;</p> <p>(ii) to approve the General Fund Capital Programme as at Appendix 1 separately attached;</p> <p>(iii) to approve funding for the delivery of the Early Learning and Childcare expansion programme referred to in Appendix 7 and in accordance with the principles of the specific Capital Grant award, and delegate authority to the Chief Officer - Capital, following consultation with the Convener of the City Growth and Resources Committee, the Convener of the Capital Programme Committee and the Head of Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the following projects for the purposes of Procurement Regulation 4.1.1; thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the projects without the need for further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability and regular update on progress against the approved business case at the Capital Programme Committee:</p> <p>a. East Torry (new build);</p>		

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		<ul style="list-style-type: none"> <li>b. Northfield/Cummings Park (new build) - transferred from within programme;</li> <li>c. Tillydrone Nursery;</li> <li>d. Seaton Nursery;</li> <li>e. the development of outdoor provisions at Duthie Park to include refurbishing the Gate House;</li> <li>f. Tullos School;</li> <li>g. Westpark School;</li> <li>h. Kingsford School;</li> <li>i. Quarryhill School;</li> <li>j. Middlefield Community Hub;</li> <li>k. Northfield Community Centre;</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>l. Woodside School;</li> </ul> <p>(iv) to approve funding for the delivery of the projects included at Appendix 1 separately attached, and delegate authority to the Chief Officer - Capital, following consultation with the Convener of the City Growth and Resources Committee and the Head of Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the purposes of Procurement Regulation 4.1.1 and inclusion of the following projects onto the capital programme (as required); thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the projects without the need for</p>		

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		<p>further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability and regular update on progress against the approved business case at the Capital Programme Committee:</p> <ul style="list-style-type: none"> <li>a. Temporary Mortuary Facility;</li> <li>b. CCTV;</li> <li>c. Car Parking Infrastructure;</li> <li>d. Union Terrace Gardens;</li> <li>e. Provost Skene's House;</li> <li>f. Lochside Paths</li> </ul> <p>(v) to instruct the Chief Officer - City Growth to provide officer support to Inchgarth Community Centre to raise funds towards their proposed works;</p> <p>(vi) to instructs the Chief Officer - Corporate Landlord to incorporate the Northfield Pool Refurbishment and Balnagask Motte projects into the Corporate Condition and Suitability Programme, and present an updated 3 year programme to the September meeting of the relevant Committee;</p> <p>(vii) to approve the use of the 2018/19 Construction Inflation budget to support the City Centre Regeneration and Art Gallery Projects as detailed at paragraph 3.112 of the report, with the remainder being set aside for safety and security measures across the property estate;</p> <p>(viii) to approve the creation of a single Capital Contingency budget,</p>		

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		<p>comprising project specific contingencies currently included in initial cost estimates from which all contingencies will be drawn;</p> <p>(ix) to approve the use of the Aberdeen Renewables Energy Group receipt being applied to the Energy Centre project, located at the new event complex;</p> <p>(x) to delegate authority to the Chief Officer - Corporate Landlord to negotiate and conclude the sale of the existing Aberdeen Exhibition and Conference Centre building (excluding the arena and adjoining land), as referred to in paragraph 3.107 of the report;</p> <p>(xi) to instruct the Director of Resources to soft market test possible options on the future of the investment property portfolio, as referred to in paragraph 3.108, and report back to the relevant Committee;</p> <p>(xii) to instruct the Chief Officer - City Growth to determine if any external funding can be secured for Phase 2 Public Realm Works and a Living Wall at Flourmill Lane and to report back to the relevant Committee;</p> <p>(xiii) to instruct the Chief Officer - City Growth to investigate the feasibility of Visit Aberdeenshire being financially self-sufficient for the financial year 2020/21 and report back to the relevant Committee;</p>		

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		<p>(xiv) to instruct the Head of Commercial and Procurement Services to notify Aberdeen Sports Village that there will be no grant reduction provided they fund the Phase 3 works;</p> <p>(xv) to instruct the Chief Officer - City Growth to explore options for changing (a) the delivery model for services provided by the Beach Ballroom; and (b) the catering services provided by museums and galleries, providing all staff would be protected through a TUPE transfer and/or secondment where applicable;</p> <p>(xvi) to instruct the Chief Officer - Early Intervention and Community Empowerment to undertake a review of Community Learning Centre and leased Community Centre provision to ensure best value, appropriate direction and scrutiny of service provision, and report to the relevant Committee on the implementation of that review;</p> <p>(xvii) to instruct the Chief Officer - Early Intervention and Community Empowerment to progress Community transfer discussions with Management Committees of leased Community Centres and report back to the relevant committee;</p> <p>(xviii) to instruct the Chief Officer - Corporate Landlord to work with Police Scotland and the private sector to relocate the CCTV and Traffic</p>		

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		<p>Management to the same location within Marischal College and to explore further synergies of co-locating services within Marischal College with business cases to be presented to the relevant Committee as required;</p> <p>(xix) to defer any decision on Clinterty Travellers Site until the ongoing discussions with the Scottish Government about whether the revenue required can be met from the Housing Revenue Account;</p> <p>(xx) to agree to not proceed at this time with the Strategic Energy Service Company and the NESS solar Farm and instruct the Chief Executive to write to the First Minister confirming that Aberdeen City Council would be interested in working with the Scottish Government once their plans for a Scottish Energy Company are confirmed;</p> <p>(xxi) to instruct the Director of Resources to bring back a business case outlining the options available to the relevant Committee in respect of a permanent Mortuary provision and take steps to help ensure that any new provision should work towards the facilities being provided in Health Board (NHS) facilities;</p> <p>(xxii) to approve the Prudential Indicators as at Appendix 2 separately attached;</p> <p>(xxiii) to approve the recommended use of</p>		

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		<p>reserves and Reserves Policy for 2019/20 as detailed at Appendix 3 of the report;</p> <p><b>Medium-Term Financial Projections</b></p> <p>(xxiv) to note the forecast medium-term financial projection for the period ending 2023/24 as shown in paragraph 3.17 of the report;</p> <p><b>Revenue Budget Recommendations</b></p> <p>(xxv) to note that the conditions outlined by the Scottish Government within the Local Government Finance Settlement for 2019/20 are met by the proposals set out in the report;</p> <p>(xxvi) to welcome the decision of the Scottish Government to provide Councils with a three-year budget settlement from 2020/21 onwards;</p> <p>(xxvii) to note from section 3.18 of the report that rising costs and limited changes in total income forecast for the next five years demonstrates the unsustainability of the current costs associated with Council Services and emphasises the need to make savings and reduce the cost base essential to the medium-term affordability of services;</p> <p>(xxviii) having had due regard to protected characteristics and how the authority can reduce inequalities of outcome</p>		



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		<p>caused by socio-economic disadvantage in terms of the Equality Act 2010, to approve the use of various savings options to set at least a balanced budget for financial year 2019/20 as detailed in Appendix 1 separately attached and delegate authority to the Director of Customer Services, following consultation with the Convener of the City Growth and Resources Committee and the Head of Commercial and Procurement Services, to consider and approve business cases (including estimated expenditure) for the purposes of Procurement Regulation 4.1.1 and to procure and award contracts to enhance the Council's digital capability in order to deliver the savings set out in Appendix 1 without the need for further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability;</p> <p>(xxix) to approve the level of funding for the Aberdeen City Community Health &amp; Social Care Integration Joint Board (IJB) in 2019/20 to meet the conditions of the Scottish Government Financial Settlement, described in paragraphs 3.92 to 3.96 to the report, and to note that it will be for the IJB itself to determine how it will balance its budget;</p>		

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		<p>(xxx) to approve that funding in relation to Free Personal Care for people aged under 65 and School Counselling (mental health) announced by the Scottish Government, which is not yet distributed, is allocated to the IJB when notified by the Scottish Government;</p> <p>(xxxii) to approves the fees and charges for the Aberdeen City Community Health &amp; Social Care IJB, as shown in Appendix 3 separately attached;</p> <p>(xxxiii) to approve the nomination of Sport Aberdeen as the Qualifying Charity under the 3Rs contract between Aberdeen City Council and NYOP Education (Aberdeen) Limited and instructs the Chief Officer - Finance to give notice to the Board of Directors of NYOP in order for them to make the required payment;</p> <p>(xxxiiii) to instruct the Chief Officer - Finance to recover the full costs associated with being the Administering Authority of the North East Scotland Pension Fund from the Pension Fund;</p> <p>(xxxv) to instruct the Chief Officer - Organisational Development to begin negotiations with the Trade Unions relating to locally agreed changes to terms and conditions of employment and to review related policies and procedures and report the proposed changes to the Staff Governance Committee;</p>		

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		<p>(xxxv) to instruct the Head of Commercial and Procurement Services to bring forward a report to the relevant Committee on how best Aberdeen City Council can work with Aberdeen businesses to bring about positive collaboration to ensure Aberdeen citizens benefit from the many community involvement programmes that Aberdeen businesses already provide;</p> <p style="text-align: center;"><b>Taxation Recommendations</b></p> <p>(xxxvi) to approve a Band D equivalent Council Tax rate of £1,324.33, with effect from 1 April 2019;</p> <p>(xxxvii) to impose and levy Council Tax assessments for the period 1 April 2019 to 31 March 2020 on all chargeable dwellings in Aberdeen City to be paid by the persons liable therefor under the Local Government Finance Act 1992, as amended by the Local Government etc. (Scotland) Act 1994;</p> <p>(xxxviii) to note that the Council implements revisions to National Non-Domestic Rates as defined by the Scottish Government within the relevant Finance Circulars, with effect from 1 April 2019;</p> <p>(xxxix) to impose and levy Non-Domestic Rates assessments for the period 1 April 2019 to 31 March 2020 on all</p>		

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		<p>occupiers in Aberdeen City to be paid by those liable;</p> <p>(xl) to note the Scottish Government commitment to look at changes to tax raising powers of Local Government during the remainder of the Parliament;</p> <p>(xli) to note that despite intensive lobbying by Aberdeen City Council and COSLA, the power to introduce a transient visitor levy has still not been devolved to local government and instructs the Chief Executive to write to the Minister for Public Finance and Digital Economy to confirm the Council's continuing commitment to seeking this power;</p> <p>(xlii) to instruct the Chief Executive to write to the Cabinet Secretary for Finance and the Constitution requesting that all statutory charges currently set by Scottish Government be set by local Councils;</p> <p>(xliii) to instruct the Chief Operating Officer to write to the Deputy First Minister requesting that the additional 304 free school meal registrations which have been made over 2018/19 be taken into account in determining Pupil Equity Funding allocations for 2019/20; noting that existing Scottish Government methodologies use the 2014 and 2018 healthy living survey as a key data source which does not reflect the recent increase in those in</p>		

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		<p>receipt of free school meals and equates to £365,000 in lost funding for the Council;</p> <p>(xliv) to note the Union of Shop, Distributive and Allied Workers Union “save our shops” campaign and instruct the appropriate officer to bring forward a report to the next appropriate City Growth and Resources Committee on how the Council can best allocate the £1.351 million awarded through the Town Centre Fund in alignment with the aims and aspirations of the City Centre Masterplan;</p> <p>(xliv) to instruct the Chief Officer - Finance to write to Aberdeen Performing Arts to notify them that the existing £2 million loan facility be converted to grant and would no longer be repayable and to write the loan off against the Council’s Derisking Reserve;</p> <p>(xlvi) to note that the school technicians and libraries budget adjustment be implemented on the basis of the hub model rather than the term time model contained within the report;</p> <p><b>Common Good Budget</b></p> <p>(xlvii) to approve the Common Good budget for 2019/20 as detailed in Appendix 5 separately attached which covers existing and recurring services and funding to projects over more than</p>		

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		<p>one year;</p> <p>(xlviii) to note the provisional Common Good budget for 2020/21 to 2023/24 as detailed in Appendix 1 to the report;</p> <p>(xlix) to approve the new application process for the Common Good detailed within the report that will be implemented during 2019/20 to support the 2020/21 Common Good budget process;</p> <p>(l) to approve a review of the recurring funding every 3 years starting from the 2020/21 budget process; and</p> <p>(li) to approve a Participatory Budgeting approach for the Common Good from financial year 2021/22.</p>		
4(c)	<p><b><u>Housing Revenue Account Budget 2019/20 - RES/19/202</u></b></p>	<p><b>The Council resolved:</b></p> <p>(i) to approve the budget as attached in Appendix 1 (pages 5 to 6) of the report;</p> <p>(ii) to approve the setting of the weekly unrebated rents for municipal houses at 4.3% to take effect from Monday 29 April 2019;</p> <p>(iii) to approve a revenue contribution to the Housing Capital budget of £26.173m for 2019/20 as well as a provisional contribution for the subsequent four financial years as detailed in Appendix 1 of the report;</p> <p>(iv) to approve the proposal to maintain the working balances at 10% to meet future contingencies as detailed in Appendix 1 of the report;</p> <p>(v) to approve the level of miscellaneous</p>		

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		<p>rents and service charges, including Heat with Rent as detailed in the relevant appendix to this decision;</p> <p>(vi) to approve, based on the rent strategy adopted, the Base Capital Programme for the financial year 2019/20 as detailed in Appendix 1 of the report;</p> <p>(vii) to note the indicative level of the Base Capital Programme for the financial years 2020/21 to 2023/24 as detailed in Appendix 1 of the report;</p> <p>(viii) to approve as estimated expenditure in terms of Procurement Regulation 4.1.1, in order for work to commence on the Ongoing Capital Programme, the sums shown against each heading of the Housing Capital Expenditure budget for the financial year 2019/20 set out in Appendix 1 of the report without the need for separate Committee approval of each;</p> <p>(ix) to delegate authority to the Director of Resources, following consultation with the Head of Commercial and Procurement Services, to procure the works referred to in Appendix 1 of the report (pages 17 to 19) and associated services for the capital programme for the financial year 2019/20 and award contracts relating thereto without the need for further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability;</p>		

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		<p>(x) to approve the principle of a long term fixed rent policy and instruct the Chief Officer - Early Intervention &amp; Community Empowerment to undertake a consultation exercise with tenants, elected members and appropriate staff on potential options;</p> <p>(xi) to delegate authority to the Chief Officer - Capital, following consultation with the Head of Commercial and Procurement Services, to award the contract for the Summerhill procurement to develop the site as detailed in the report (Appendix 1 pages 24 to 25);</p> <p>(xii) to approve the transfer of land at open market value to the HRA of the site at the former Craighill school;</p> <p>(xiii) to approve the transfer of land at open market value to the HRA of the site at the former Kincorth Academy;</p> <p>(xiv) to approve the transfer of land at open market value to the HRA at Tillydrone;</p> <p>(xv) to approve funding for the delivery of the works and associated services in respect of the former Craighill school, former Kincorth Academy and Tillydrone/St Machar sites for the capital programme for the financial year 2019/20 and delegate authority to the Director of Resources, following consultation with the Convener of the City Growth and Resources Committee and the Head of Commercial and Procurement</p>		



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		<p>Services, to consider and approve business cases (including estimated expenditures) for the purposes of Procurement Regulation 4.1.1; thereafter to procure appropriate works and associated services, and enter into any contracts necessary for the delivery of the projects without the need for further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability;</p> <p>(xvi) to approve the transfer of land at open market value from the Common good fund to the HRA for the sites at Greenferns/Greenferns Landward and approve funding for the delivery of the works and associated services in respect of the sites for the capital programme for the financial year 2019/20 and delegate authority to the Director of Resources, following consultation with the Head of Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the purposes of Procurement Regulation 4.1.1; thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the projects without the need for further approval from any other Committee of the Council subject to</p>		

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		<p>due diligence, consistency with the financial model and affordability;</p> <p>(xvii) to instruct the Director of Resources to market test the feasibility of raising financing for council housing from alternative sources;</p> <p>(xviii) to note the tender exercise currently being undertaken with land led developer opportunities as detailed in Appendix 1 and approves funding for the delivery of the works and associated services for the capital programme for the financial year 2019/20 for the Dyce/Wellheads site, (Appendix 1 pages 26 to 27) and delegate authority to the Director of Resources, following consultation with the Convener of the City Growth and Resources Committee and the Head of Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the purposes of Procurement Regulation 4.1.1; thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the projects without the need for further approval from any other Committee of the Council subject to due diligence, consistency with the financial model and affordability;</p> <p>(xix) to instructs the Director of Resources to enter into “without prejudice” discussions with the Council’s</p>		

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		<p>development partner to discuss the potential of affordable housing being accommodated in relation to the old Aberdeen Exhibition and Conference Centre site;</p> <p>(xx) to note the contents of the report attached as Appendix 2 to the report and instruct the Chief Officer - Corporate Landlord to take no further action to install stair lifts in sheltered housing properties;</p> <p>(xxi) to instruct the Chief Officer - Corporate Landlord to progress and conclude the buyback of ex-council houses and a sum of £15 million be set aside to fund any suitable purchases that meet the financial sustainability of any purchase; and</p> <p>(xxii) to instruct the Chief Officer - Early Intervention &amp; Community Empowerment to ensure that the letters regarding the rent increase also informs people in receipt of Universal Credit that it is their responsibility to inform the DWP.</p>		
4(d)	<b><u>Common Good Budget 2019/20 - RES/19/203</u></b>	<b><u>The Council resolved:</u></b> Please see decision at item 4(b)		
5	<b><u>Exempt/confidential business</u></b>	<b><u>The Council resolved:</u></b> No exempt/confidential business		

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If you require any further information about this decision sheet, please contact Martyn Orchard, tel. 01224 523097 or email [morchard@aberdeencity.gov.uk](mailto:morchard@aberdeencity.gov.uk)